



JORDAN RIVER COMMISSION

June 18, 2015 | 9:00 am - 11:00 pm
 Taylorsville City Hall
 2600 West Taylorsville Blvd.
 Taylorsville, UT 84129

STRATEGIC WORK AREAS



Potential projects that fit into two or more of the Jordan River Commission's Strategic Work Focus Areas should receive higher priority.

PROGRAMS

OUR RIVER - OUR FUTURE



RIVER RESTORATION &
BLUE-GREEN TRAILS

RIVERFRONT COMMUNITIES

REGIONAL COORDINATION
& PUBLIC POLICY

AGENDA

Welcome to new Commission/Board Members –
 Councilman Steve Barnes, South Jordan City

1. Consent Agenda	9:10 am
a. Approve Agenda	
b. Approve Minutes – May 21, 2015 Governing Board Meeting	
2. Director's Report	9:15 am
3. Technical Advisory Committee Report	
4. Public Hearing: Fiscal Year 2016 Budget	9:30 am
5. Continued Business	
Administrative a. Adopt Fiscal Year 2016 Budget	9:40 am
 b. Consider motion supporting the Nature In the City Proposal – Soren Simonsen/Ray Wheeler	9:50 am
 c. Consider Adoption of Jordan River Commission Strategic Plan	10:05 am
6. New Business	
Administrative a. Discuss schedule and proposed changes to Interlocal Cooperation Agreement and Bylaws	10:15 am
Administrative b. Discuss and consider approval of process for soliciting and reviewing proposals for Jordan River Improvement funding.	10:30 am
7. Presentations	
a. Wendy Fisher – Jordan River Corridor Preservation Efforts	10:40 am
8. Public Comment Period	10:55 am
<i>This is a time for members of the general public to provide comment on items not specifically listed for discussion in the agenda. Comments will be limited to three minutes per speaker.</i>	
9. Other Business	11:00 am
10. Confirm Next Meeting August 20, 2015, 9:00 am, Taylorsville City Hall (No meeting in July)	
Adjourn	

- Governing Board action may be taken on any agenda item during the meeting.
- Per Utah's Open and Public Meetings Act (Utah Code 52-4-101 et seq), a closed meeting may be held for the following purposes, 1) the character/professional competence/health of a person; 2) strategies for collective bargaining; 3) pending or imminent litigation; 4) the price of real property; 5) security personnel or devices; or, 6) criminal misconduct allegations.
- People with disabilities may make requests for reasonable accommodation no later than 48 hours in advance of Jordan River Commission Board meetings. Accommodations may include alternate formats, interpreters, and other auxiliary aids. The meeting locations rotate, but should all be accessible facilities. For questions or additional information, please contact the Executive Director at 801-536-4815, or lahanson@utah.gov. In accordance with State Statute and Board Policy, one or more Board Members may be connected via speakerphone.



The following Goals and Objectives will guide the work and direction of the Jordan River Commission. Goals have a ten to fifteen-year horizon (2015-2025), while Objectives have a three-year horizon (2015-2018).

- GOAL 1:** Strategically identify and plan for the current and future activities of the JRC, and work towards bolstering the JRC's ongoing revenue stream to ensure that the JRC can fulfill its purposes and, with its partners, can implement the most ambitious recommendations of the Blueprint Jordan River.
- GOAL 2:** Expand Jordan River Commission's base of political and community support through expanded membership, partnerships, and community outreach.
- GOAL 3:** Assist member governments and partners in implementing the goals and projects outlined in Action Plan of the Blueprint Jordan River.
- GOAL 4:** Promote awareness of the long-term vision for the Jordan River and actively work to expand the public's appreciation for the river, focusing particularly on youth.
- GOAL 5:** Promote a balance among the land uses in the river corridor, including responsible recreation, economic development and redevelopment alongside preservation and restoration of the open lands within the corridor.

ITEM 3 – Executive Director’s Report & Quarterly Financial Report

Administration

- South Jordan City voted to join the Jordan River Commission on April 21, 2015, bringing membership up to 12 cities, three counties, two districts, and several other state and community partners. Welcome to Councilmember Steve Barnes and Colby Hill, whom will serve on the TAC.



Community Relations & Outreach

- Volunteer Events - Five service projects held so far in addition to the GITS Festival. We have now lead over 11,500 volunteer hours along the Parkway since 2012.
- Community tabling at the Sorenson Unity Fair on May 28, 2015 and along the Jordan River Parkway Trail on Saturday June 13, 2015.
- Get Into the River
 - 500 volunteers at 19 different service projects, hosted by 13 community partners
 - 11 Festival activities/sites hosted by 14 community partners



Projects, Grants, and Fundraising Efforts

- **New Grants Received:**

- No new grants received since last Board meeting.

- **New Grants Submitted:**

- No new grants submitted since last Board meeting

- **Upcoming Grant Deadlines:**

- No known upcoming grant deadlines.

- **Projects: Best Practices for Riverfront Communities**

- Congratulations to Sandy City for passing a resolution supporting the Best Practices for Riverfront Communities toolbox and committing to use it as a guiding tool when making local planning decisions within the river corridor.



- **Projects: West Valley City Pond Restoration**

- Hunter High School hosted a presentation of an exhibit they produced documenting their experiences working along the Jordan River. This exhibit was on display at the High School and is scheduled to also be displayed at the Utah Cultural Celebration Center this summer.



- **Projects: Lower Jordan River Flow Experiments**

- The JRC has released a Request for Proposals to qualified consultants interested in assisting the JRC and the Utah Division of Water Quality with a series of experiments to determine the effect of water flow on levels of dissolved oxygen in the Lower Jordan River.
- The project is funded by a grant from the Utah Division of Water Quality, through the Willard Bay Spill Mitigation Funds.
- This is an exciting project as it offers the potential of a relatively inexpensive and simple approach to helping to mitigate the dissolved oxygen impairment in the river during the summer.

**A RESOLUTION IN SUPPORT OF
IMPLEMENTING THE BEST PRACTICES FOR RIVERFRONT COMMUNITIES**

WHEREAS, the Jordan River is an urban waterway bordering 15 municipalities and three counties, with the potential to be a wonderful asset to the residents and visitors of region;

WHEREAS, greater Salt Lake region is an expanding urban area, in which open spaces for parks, trails and recreation are rapidly disappearing;

WHEREAS, the communities along the Jordan River have recognized the valuable asset that this urban waterway presents to their residents and visitors,

WHEREAS, the majority of local governments along the Jordan River have passed resolutions supporting implementation of the "Blueprint Jordan River: A Lake to Lake Vision," a comprehensive three-county visioning process to restore a healthier and more attractive Jordan River corridor;

WHEREAS, the Jordan River Commission was created through an Interlocal Cooperation Agreement of the cities and counties along the Jordan River to implement the Blueprint Jordan River and [CITY/COUNTY] is a member of the Jordan River Commission;

WHEREAS, the Jordan River Commission has developed a new set of tools, "Best Practices for Riverfront Communities" to help communities implement the goals of the Blueprint Jordan River, which includes strategies for land use, environmental restoration, recreation, storm water management, and utility corridors;

WHEREAS, the Best Practices for Riverfront Communities identify practical considerations, local examples, benefits and "how to" instructions, as well as providing multiple tools to assist in implementation of the Best Practices at the local government level;

WHEREAS, incorporating the Best Practices for Riverfront Communities and implementing the vision of the Blueprint Jordan River at both the community and regional levels will improve the quality of life for all residents and visitors by restoring natural habitat and providing recreational opportunities for many years to come;

WHEREAS, the Jordan River Commission has no regulatory authority, and the Best Practices for Riverfront Communities document is designed to be a flexible tool that allows for local adaptation to effectively implement local priorities and to reflect individual community needs.

WHEREAS, the Jordan River Commission exists as a resource for local governments and other Jordan River Stakeholders to help with implementation through technical assistance, volunteer organization, grant writing, fundraising, lobbying, education, and community outreach.

NOW THEREFORE, BE IT RESOLVED,

That [CITY/COUNTY] hereby commits to support to implementation of the Best Practices for Riverfront Communities into its practices and decision making, and to encourage incorporation of the Best Practices into local government planning processes and land management practices by:

1. Enacting or modifying zoning ordinances based on the Best Practices for Riverfront Communities to ensure that any development within the Jordan River corridor is compatible with Blueprint recommendations;
2. Incorporating the Best Practices for Riverfront Communities into regular maintenance plans, programs, and practices for open space, recreational areas, and storm water systems.
3. Participation in cooperative efforts to fund open space acquisition, trail development, and habitat restoration where practical;
4. Participating in ongoing regional efforts to implement the guiding principles and goals of the Blueprint Jordan River.

ITEM 4 – Technical Advisory Committee Report

The Technical Advisory Committee did not meet in May.

ITEM 5 – Public Hearing: Fiscal Year 2016 Budget

Item Summary:

This time has been set aside for members of the public to provide testimony on the proposed FY2016 budget. The date and time for this public hearing was set at the May 21, 2015 meeting of the Governing Board, and noticed through the Jordan River Commission's website, the State of Utah's Public notice website, and the Utah Legal Notices website.

ITEM 5a – Review FY 2016 tentative budget and set public hearing date

Item Summary:

The Jordan River Commission's fiscal year ends on June 30, 2015, and the budget for FY2016 must be approved before the end of the year. The JRC is estimating to end FY15 with positive net income. The proposed FY16 Budget closely follows previous years, but includes a few changes. Notes on the proposed FY16 Budget include:

REVENUE

- 1. Member Contributions and Contributions from Fund Balance**
 - This reflects the annual contributions of new JRC members: Riverton and South Jordan, as well as a new contribution of \$30,000 from the Division of Forestry Fire and State Lands
- 4. Grant Revenue**
 - We have several ongoing grant-funded projects, which will carry over into FY16. We are awaiting award notification on four additional grant proposals. Placeholders have been added for these grants, and if they are funded, those projects will be added as subaccounts under 4. Grant Revenue and 6200 Grant Expenses.
- 5. Charitable Donations, Get Into the River Festival and Gala**
 - Some charitable donations have yet to be spent, and so the remaining funds are carrying over for use in FY16.
- 6. Education**
 - The JRC's Best Practices for Riverfront Communities Training Series continues to be well received. We no longer have a grant to subsidize bringing in national experts to teach these courses. The national names brought in larger audiences and merited higher registration fees to cover the costs associated. We anticipate relying more on local experts for the coming year, and we can expect less revenue with lower registration fees.
- 9. Legislative Appropriations**
 - This is a new revenue account, however, revenue and expense for this will move through the Utah Division of Forestry Fire and State Lands rather than through the JRC directly. The accounts are being left in the budget as placeholders for the future or any projects led by the JRC and funded through this revenue source or future appropriations.
- 10. Potential Transportation Funding**
 - This is a placeholder revenue account anticipating possible additional revenue into the JRC from transportation funding legislation passed this year.

EXPENSES

2300 Mileage

This has been increased to reflect that we now have a JRC vehicle that will be driven for all volunteer events.

2600 Food and Meals

This has been increased to allow for the purchase of refreshments for all Board meetings, and occasional lunches for Executive Committee meetings.

2700 Events, Conferences, Workshops

This year the JRC Awards Gala was rolled into the GTR event, but it does have a few costs not covered by the Festival budget. Last year we budgeted \$1,000 for this event, this is being increased to allow for more flexibility in planning and implementing this event. We will seek sponsors to cover these costs, but want to account for any anticipated expenses in the budget in the event they are not sponsored.

2900 Telephone, Compute, Web

The actual expenses of managing three websites is more than budgeted last year. This account has been increased to reflect those costs.

3300 Insurance

Utah Transit Authority generously donated a retired van for use by the JRC to haul tools and volunteer project supplies. This account has been increased to include insurance for the van and drivers, as well as to include 500 volunteers under the JRC's workers compensation policy.

6200 Grants

Several grant projects have been completed and are dropping off the budget in FY16. However, we are awaiting award on four grants totaling approximately \$100,000 in revenue. If these grants are funded, those projects will be added as subaccounts under 6200.

6600 JRC Special Projects

This is a new account to be used to record expenditures associated with the legislative appropriation received this year, and any other projects not funded by grants.

Payroll Expenses

This expense account has been increased to reflect the \$30,000 contribution from the Utah Division of Forestry Fire and State Lands for additional staff support, as well as moving \$11,000 from the UCC Stipend account line. This expense account covers the wages, benefits, and employer taxes for the Executive Director, a full-time general staff support and part-time administrative support.

AMORTIZATION EXPENSES

This is an existing expense line in the budget. This expense is spreading out the cost of the JRC's intangible assets (Best Practices Document and MyJordan River.org) over a period of time. The amortization expense does not represent a cash outflow for the Commission, but instead the estimated reduction in value of the intangible assets as each year goes on.

The FY 13 Net Income reflected the majority of the grant revenue received to develop these two tools, and therefore shows a very large increase in net income from the previous year. The "expenses" associated with the two tools, is being spread out over their useful life. Actual cash was paid out as the expenses were incurred, so this account simply reflects their "depreciated" value.

Best Practices Document - \$29,648.60 per year through 2020
MyJordanRiver.org - \$3,449.37 per year through 2019

Staff Recommendation:

Make any changes necessary to the proposed budget, and make a motion to approve proposed Jordan River Commission budget for Fiscal Year 2016.



UPDATED 05/14/2015

Budget v. Actual

	FY15		FY16	
	Jul '14 - Jun 15	Budget	Jul '15 - Jun 16	Budget
Income				
1. Membership Fees	111,025.71	112,460.98		149,226.25
2. Ex-Officio Contributions	25,450.00	24,600.00		25,200.00
3. Interest	104.39	100.00		100.00
4. Grant Revenue				
DWQ - Best Practices 2013	22,292.85	15,993.00		
DWQ - Lower Jordan 2014	0.00	15,000.00		5,000.00
DWQ - Flow Experiments 2015				81,127.00
EPA Urban Waters - website 2013	8,280.00	14,777.50		
NFWF 5- Star - Big Bend 2013	13,519.79	19,583.38		
NFWF 5-star - WVC Pond 2014	9,789.30	49,564.00		49,564.00
RMP Found - WVC granary 2013				
UDAF ISM - Big Bend 2013	616.59	0.00		
UDAF ISM - Puncturevine 2013	1,513.05	0.00		
NFWF 5-Star - Three Creeks 2015	9,031.50			0.00
UDAF ISM - Puncturvine 2014-15	0.00	12,400.00		12,400.00
Utah GIP - volunteer 2012		0.00		
UDAF ISM - Riverton Wetlands 2016				0.00
UDAF ISM - Pioneer Crossing Park 2016				0.00
UDAF ISM - Puncturevine 2016				0.00
4. Grant Revenue - Other	0.00	0.00		0.00
Total 4. Grant Revenue	65,043.08	127,317.88	0.00	148,091.00
5. Charitable Donations				
Gala Revenue				
Donation of trail amenities	0.00	0.00		0.00
Donation of Trees	0.00	0.00		0.00
Gala Revenue - Other	141.00	0.00		0.00
Total Gala Revenue	141.00	0.00	0.00	0.00
General Donations				
Donation of Biocontrol	71.01	0.00		71.01
Donation of Trees	10,010.00	0.00		9,760.00
Donation of Volunteer supplies	0.00	0.00		0.00
General Donations - Other	1,200.00	2,500.00		0.00
Total General Donations	11,281.01	2,500.00	0.00	9,831.01
Get Into the River	817.90	0.00		0.00
5. Charitable Donations - Other	0.00	0.00		0.00
Total 5. Charitable Donations	12,239.91	2,500.00	0.00	9,831.01
6. Education				
BP Training Registration Fees	4,780.09	4,000.00		2,000.00
Misc. Education Revenue	92.93			
6. Education - Other	0.00			
Total 6. Education	4,873.02	4,000.00	0.00	2,000.00
7. GRAMA Fees	0.00	0.00		0.00
8. Contribution from Reserves Available for Use				
JRC Small Grants Program	5,000.00			
8. Contribution from Reserves Avail - Other	0.00	0.00		0.00
Total 8. Contribution from Fund Bal	5,000.00	0.00	0.00	0.00
9. Legislative Appropriations				0.00
10. Potential Transportaion Funding				0.00
Uncategorized Income	1,591.44			
Total Income	225,327.55	270,978.86	0.00	334,448.26
Expense				
2100 Publications Membershps	483.00	470.00		500.00
2200 Outreach	1,948.83	2,000.00		2,000.00
2300 Mileage	321.20	300.00		2,000.00
2400 Supplies and Pub Notice	131.18	1,300.00		1,000.00
2410 Postage	0.00	80.00		80.00

	Jul '14 - Jun 15	Budget	Jul '15 - Jun 16	Budget
2420 GRAMA Expenses	0.00	0.00		0.00
2500 Misc. Expenses				
Purchase of Donated Items				
Donated Biocontrol	0.00			
Donated Trees	250.00			
Purchase of Donated Supplies	272.36			
Purchase of Donated Items - Other	0.00			
Total Purchase of Donated Items	522.36	0.00	0.00	0.00
2500 Misc. Expenses - Other	477.78	600.00		600.00
Total 2500 Misc. Expenses	1,000.14	600.00	0.00	600.00
2600 Food and Meals	707.90	600.00		1,000.00
2700 Events, Conf, Wkshps				
Gala/GITR at Night				
Doanted trail amentities	0.00		0.00	
Donated trees	0.00		0.00	
Gala - Other	160.28	1,000.00	0.00	2,500.00
Total Gala/GITR at Night	160.28	1,000.00	0.00	2,500.00
Get Into the River				
GITR Pass-through	0.00	0.00	0.00	0.00
Get Into the River - Other	1,339.58	0.00	0.00	0.00
Total Get Into the River	1,339.58	0.00	0.00	0.00
2700 Events, Conf, Wkshps - Other	0.00	0.00		0.00
Total 2700 Events, Conf, Wkshps	1,499.86	1,000.00	0.00	2,500.00
2800 Printing	465.90	1,000.00		1,000.00
2900 Teleph/Cmptr/Web	835.22	475.00		1,000.00
2910 Cell Phone	0.00	0.00		0.00
3100 Accounting	2,400.00	2,600.00		2,600.00
3200 Consultants	0.00	0.00		0.00
3300 Insurance	4,769.18	4,600.00		5,500.00
5200 Office Space	3,500.00	3,500.00		3,500.00
6100 UCC Stipend	9,975.00	11,000.00		0.00
6200 Grants				
DWQ - Lower Jordan 2014	110.43	15,000.00		5,000.00
DWQ Grant - Best Practices 2013	15,441.62	15,993.00		
DWQ - Flow Experiments 2015				81,127.00
EPA Urban Waters - website 2013	8,755.00	14,777.50		
NFWF 5-Star - Big Bend 2013	10,653.87	19,583.38		
NFWF 5-star - WVC pond 2014	9,786.94	49,564.00		49,564.00
RMP Found - WVC granary 2013				
UDAF ISM - Big Bend 2013	616.59	0.00		
UDAF ISM - Puncturevine 2013	1,513.05	0.00		
NFWF 5-Star - Three Creeks 2015				0.00
UDAF ISM - Puncturvine 2014-15	9,031.50	12,400.00		12,400.00
UDAF ISM - Riverton Wetlands 2016				0.00
UDAF ISM - Pioneer Crossing Park 2016				0.00
UDAF ISM - Puncturevine 2016				0.00
6200 Grants - Other	0.00			
Total 6200 Grants	55,909.00	127,317.88	0.00	148,091.00
6300 Trail Map	0.00	0.00		3,000.00
6400 Education				
Misc. Education	0.00	0.00		0.00
Training Series	1,099.78	2,000.00		2,000.00
6400 Education - Other	0.00	0.00		0.00
Total 6400 Education	1,099.78	2,000.00	0.00	2,000.00
6500 JRC Small Grants Program	5,000.00	0.00		0.00
6600 JRC Special Projects				0.00
Payroll Expenses	105,450.82	112,000.00		156,000.00
Uncategorized Expenses	593.94	0.00		0.00
Total Expense	229,188.92	270,842.88	0.00	332,371.00
Net Income	-3,861.37	135.98	0.00	2,077.26
Amortization Expense	33,097.97		33,097.97	
Net Income minus Amortization Expense	-36,959.34		-33,097.97	

ITEM 5b – Nature In the City Proposal – Soren Simonsen

Item Summary:

This item is a continuation of the discussion from last month's Board Meeting, where Soren Simonsen presented a summary of Nature In the City. This proposal is earning the support of many community partners and organizations and a formal motion of support from the Jordan River Commission is being requested as well.

A draft response letter has been prepared by the Executive Committee, and can be found on the following page.

Staff Recommendation:

Make a motion to provide the Nature in the City proposal partners a letter of support for any projects and funding mechanisms that further the implementation of the Blueprint Jordan River vision, the Best Practices for Riverfront Communities toolbox, and the Jordan River Commission's mission as outlined in the Strategic Plan.



Jordan River Commission
195 North 1950 West, P.O. Box 144870
Salt Lake City, Utah 84114
801.536.4158
www.jordanrivercommission.org

Ray Wheeler
wheeler.ray@gmail.com

June 18, 2015

Dear Mr. Wheeler:

Thank you for your efforts and presentations to the Jordan River Commission regarding the *Nature In the City* proposal.

In 2010, the Jordan River Commission was created by interlocal agreement to implement the vision outlined in the Blueprint Jordan River. This visioning document highlights the multiple opportunities for the Jordan River corridor to enrich quality of life in our region through education, recreation and economic development. The vision includes preservation of open space, completion of trails and recreational facilities, water quality improvements, river-oriented economic development, habitat restoration, and overall enhancement of the Jordan River corridor.

As demonstrated by the attached summary, the process to develop the Blueprint Jordan River underscored the community's clear desire to enhance this unique resource. The vision has since been adopted by resolution by every local government along the river's length, and membership in the Jordan River Commission is expanding.

The Jordan River Commission is focused on attaining the vision outlined in the Blueprint Jordan River, its Strategic Plan, and the Best Practices for Riverfront Communities toolbox. We are supportive of all proposals and funding tools dedicated to helping implement this vision for the Jordan River corridor. We encourage you to identify the parallels between your proposal and this community-driven, long-range vision for the river corridor.

We appreciate your commitment to the Jordan River corridor.

Sincerely,

Chris McCandless
Chairman

Laura Hanson
Executive Director

Nature In the City Proposal – Salt Lake City Parks and Open Space Bond

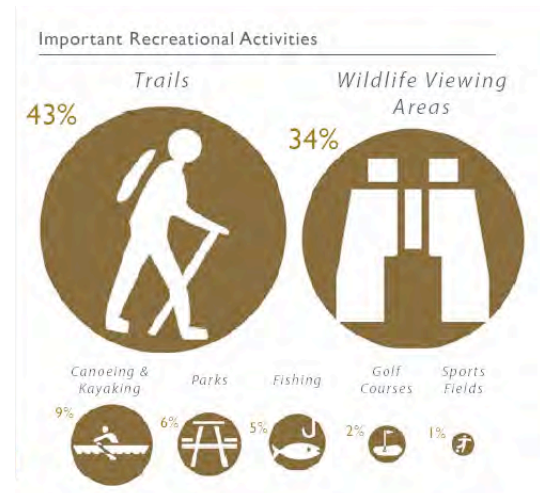
Throughout 2008, Salt Lake County and Envision Utah facilitated a public input and visioning process for the Jordan River corridor, which resulted in the development of the Blueprint Jordan River. Over the course of this public process, over 3,000 people participated in workshops and open houses, and surveys.

Big Ideas from the Blueprint visioning process included: a lake-to-lake water and shared-use trail, a linear nature preserve, environmental education, and focused river center developments, and enhanced regional access.

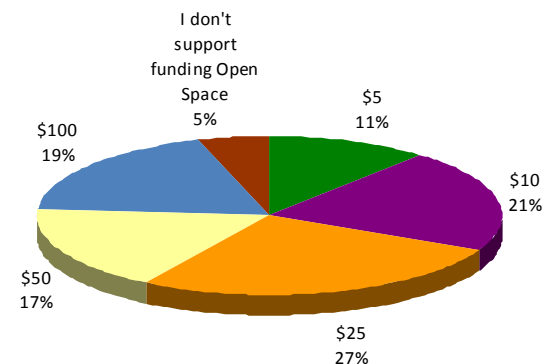
The County has supported the implementation the Blueprint Vision through its support of the Jordan River Commission, a one-of-a-kind interlocal cooperation among three counties, twelve cities, two state agencies, special service districts and the community. Completing the Jordan River Parkway has been identified as the Commission's number one priority project.

Why support completion of the Jordan River Parkway?

- ☐ Blueprint Jordan River Survey responses highlighted an overwhelming support (80%) for the corridor to be protected as a natural (57%) and recreational (23%) resource for the region.
- ☐ The Jordan River Parkway provides a regional, non-motorized transportation route, and used by many for commuting and contributes to improving the air quality of our region.
- ☐ The river corridor offers many opportunities for education through signage, interpretive exhibits, nature centers, wildlife viewing areas, and as a setting for field trips.
- ☐ The Jordan River can play a much larger role in the economic development of the County, by serving as an amenity for potential employers and a destination for tourists, and a focal point for redevelopment and urban revitalization projects.
- ☐ The Jordan River parkway is a unique natural environment in an urban setting, and offers Salt Lake City residents a place for rest and rejuvenation.
- ☐ When asked what kind of recreation the community wanted to see along the Jordan River, 43% requested trails and 34% wildlife viewing areas.
- ☐ There is a groundswell of momentum and interest in the Jordan River, as demonstrated by the growing membership in the Jordan River Commission and multiple other organizations and groups working along the river.
- ☐ When asked, the majority of survey respondents said they would pay \$25 or more annually for preservation of open space within the Jordan River corridor.



What would you be willing pay annually to purchase Open Space along the River?



ITEM 5c – Consider Adoption of Jordan River Commission Strategic Plan

Item Summary:

At the March 2015 meeting the Governing Board voted to approve a DRAFT Strategic Plan and open up a public comment period from April 1, 2015 through May 31, 2015 to solicit public input on the draft plan. The plan was posted on the Commission's website blog/homepage twice (April 1 and April 30, 2015), as well as on the Commission's Facebook page. No formal public comments were received, but the Director did have people mention the document in passing in conversations.

Staff Recommendation:

Make a motion to approve the Jordan River Commission 2015-2018 Strategic Plan with any changes discussed, and also to accept additional public comments outside of the public comment period to help inform an annual review and update to the plan.

ITEM 6a – Discuss Schedule and Proposed Changes to Interlocal Cooperation Agreement and Bylaws

Item Summary:

In the 2014 legislative session, HB 17 was approved and placed additional requirements on Interlocal Cooperation entities. In the 2015 legislative session, follow up bills clarified the requirements and made it easier for very small organizations like the Jordan River Commission to comply with state statutes. Some changes are still necessary to bring the Commission's Interlocal Cooperation Agreement and internal policies into compliance. Actions the Jordan River Commission must take:

Interlocal Cooperation Agreement

- Change “may adopt bylaws” to “shall adopt bylaws”

Policies

- Adopt a policy establishing a system of *personnel administration* for the interlocal entity as provided in this section.
 - The policy should address: recruiting, selecting, and advancing employees; open consideration of qualified applicants; equitable and adequate compensation; employee training as needed to assure high-quality performance; retaining an employee on the basis of the adequacy of the employee's performance; and separation of an employee whose inadequate performance cannot be corrected; and a formal procedure for processing the appeals and grievances of an employee.

In addition, the Jordan River Commission has discussed taking this opportunity to make additional changes to the Interlocal Cooperation Agreement (ILA) to simplify the document, by removing all information duplicative of the Bylaws. Other changes that have been discussed include:

- Adding the language, “upon request” to sections 8.3 and 8.4 in the ILA to better reflect the Commission's practice of offering and providing technical reviews of development proposals and projects.
- Changing the terms of Jordan River Commission officers to one-year terms, with a clear plan of succession between positions; i.e. Vice-chair to Chair, and Chair to Past-chair.

It is proposed that the Director work closely with the Utah Lake Commission and its legal counsel to update both the ILA and the Bylaws, and to bring a draft of the proposed revisions to the Governing Board for consideration at its August meeting.

Staff Recommendation:

Discussion only. No action needed.

ITEM 6b – Discuss And Consider Approval of Process for Recommending Projects for Jordan River Improvement Funding.

Item Summary:

In the 2015 legislative session, the Jordan River Commission and the Utah Lake Commission lobbied for and received a generous appropriation of \$1,000,000 for “Jordan River and Utah Lake Improvements.” This funding is routed through the Utah Division of Forestry Fire and State Lands and requires a 3:1 match from non-state funds. A proposed process for soliciting, reviewing and recommending projects for funding to FFSL has been prepared and is being brought to the Governing Board for review and consideration.

Staff Recommendation:

Make a motion to approve the proposed process, with any changes made by the Governing Board.

**Proposed Process for Selecting Projects to Receive Funding
2015 Legislative Appropriation**

1) Subcommittee of Jordan River Commission (JRC) Governing Board

- a. Establish a Subcommittee of the JRC Governing Board that shall include no more than 9 voting members.
- b. The make-up of the Subcommittee will reflect community representation on the Governing Board, and will include:
 - i. 6 voting members (66%) - Governmental representatives (elected or appointed officials or their representatives)
 - 1. At least one of these shall be a representative of the Division of Forestry Fire and State Lands
 - ii. 3 voting members (33%) - Ex-officio member representatives (non-governmental)
 - iii. 1 non-voting member - Legislative representative

2) Request for Project Proposals and “Hot Topics”

- a. The Subcommittee will identify a series of “hot topics” or priorities for the Jordan River Parkway based on intent language provided the appropriation’s legislative sponsor, request from the public, and the Blueprint Jordan River.
- b. The Subcommittee, with assistance from the Director, will draft a proposed Request for Proposals (RFP) to solicit information from interested project proponents
- c. The draft RFP will be submitted to the Division of Forestry Fire and State Lands (FFSL) for review and approval.

3) Receive Project Proposals

- a. The FFSL will circulate the RFP among Jordan River Commission members to solicit project funding requests.
- b. Interested members of the JRC Governing Board and their organizations may prepare project proposals to be submitted to FFSL.
- c. FFSL forwards the project proposals received to the JRC Subcommittee for review and scoring.

4) Scoring of Proposals

- a. The Subcommittee will review the proposals and score them as follows:
 - i. 15% - Request Amount
 - ii. 15% - Matching Contribution Amount
 - iii. 30% - Feasibility to be implemented by June 2017
 - iv. 30% - Alignment with identified “Hot Topics”, the Blueprint Jordan River, the Best Practices for Riverfront Communities, and the Jordan River Trail Master Plan
 - v. 10% - Number of committed project partners
- b. Recommended project selections will be presented by the Subcommittee to the JRC Governing Board for approval
- c. The JRC Governing Board will then forward the recommendations on to FFSL for final approval and funding award.

5) Disbursement of Funds

- a. Grant awardees will submit reimbursement requests to FFSL for payment, using a form and procedures outlined by the Subcommittee and FFSL.

ITEM 6 – Presentation: Wendy Fisher, Utah Open Lands

Item Summary:

Wendy Fisher, Executive Director of Utah Open Lands, will be presenting an update on her organization's current efforts to preserve and protect open space properties along the Jordan River corridor.

Staff Recommendation:

Discussion only. No action needed.

Confirm Next Meeting and Adjourn

The next meeting of the Jordan River Commission Governing Board will be:

August 20, 2015
9:00 am – 11:00 am
Taylorsville City Hall